

XLL Add-in Installation Guide for Microsoft Excel

Original **2022 Feb 03**
Rev A **2022 Mar 03**

1. Check your version of Excel

- Use the File tab menu and click the “Account” button (Figure 1)
- Click the “About Excel” button (Figure 2)
- Determine whether your version of Excel is **32-bit** or **64-bit** (Figure 3)
- Click OK to close the About Excel box

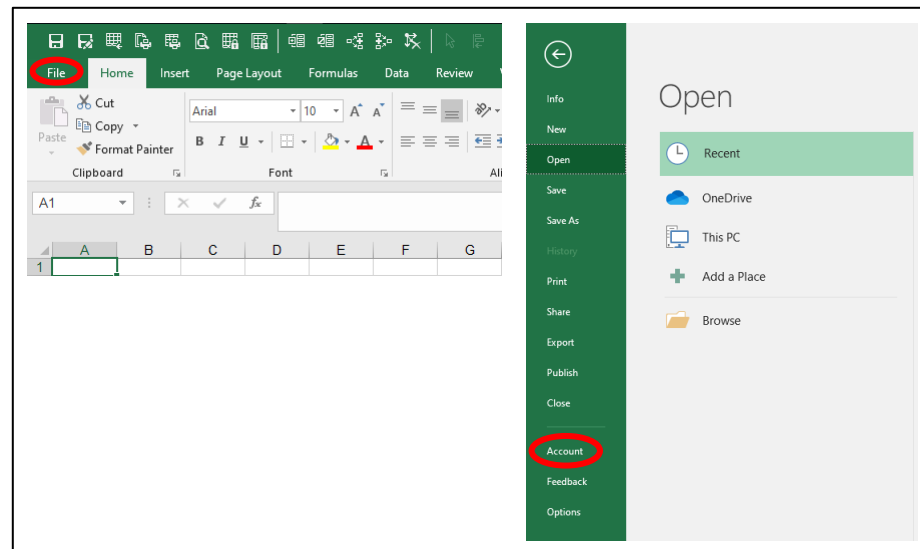


Figure 1. Excel File Tab

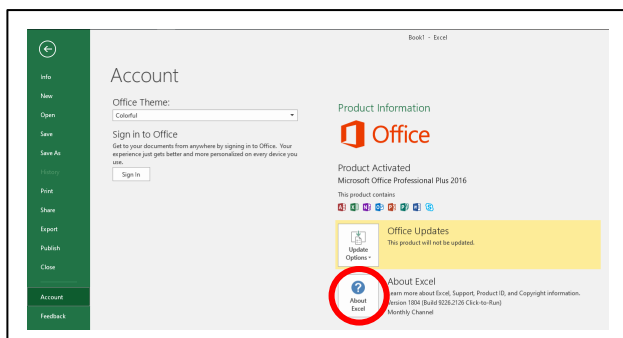


Figure 2. Account Panel

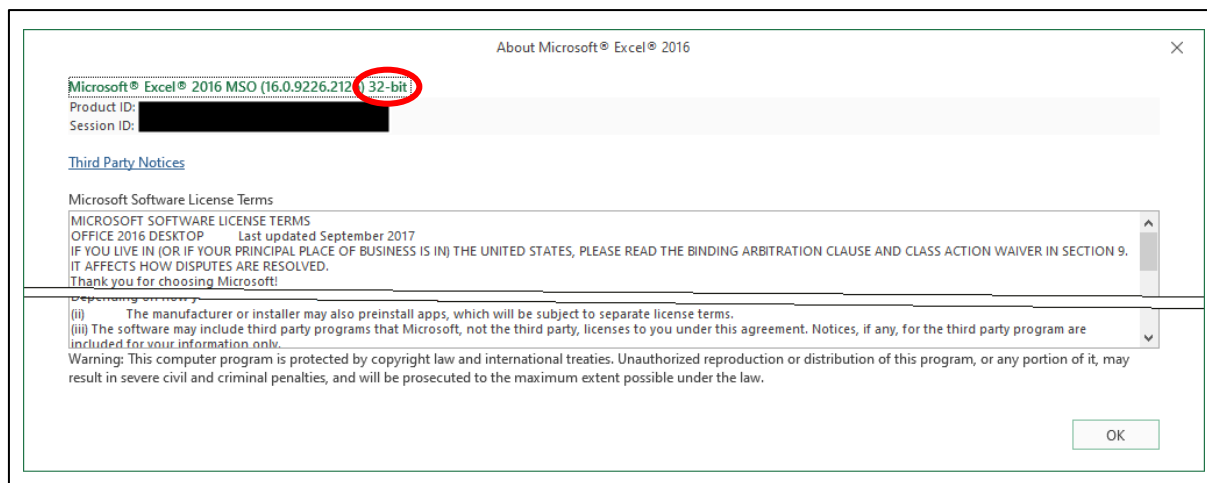


Figure 3. About Excel

2. Select your XLStart folder

- a. Use the File Tab menu and click the Options button (Figure 4)
- b. Select “Advanced” in the left panel of the Excel Options dialog box (Figure 5) and scroll to the bottom
- c. Enter the path to your XLStart folder (e.g., C:\XLStart) in the text box to the right of “At startup, open all files in:” about 2/3 of the way down and click OK
 - Recommend placing your XLStart folder on your local drive because functions that read data from files will be much faster

3. Unzip the XLStart.zip file

4. Based on your version of Excel, copy or move the *contents* of the “32-bit” or “64-bit” folder (not the folder itself, just the XLL files it contains) to your XLStart folder

5. If a “Data” folder is included, copy or move its *contents* (not the “Data” folder itself, just the folders it contains) to your XLStart folder

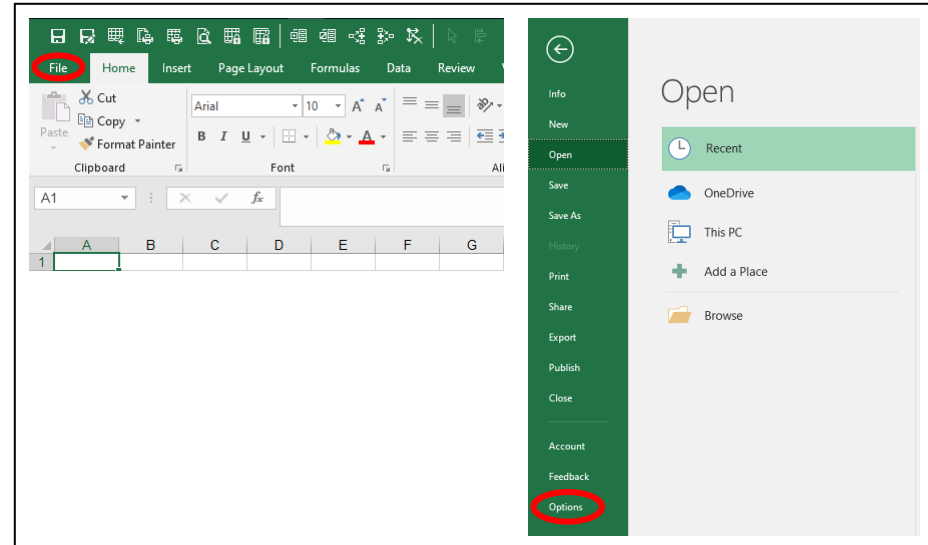


Figure 4. Excel File Tab

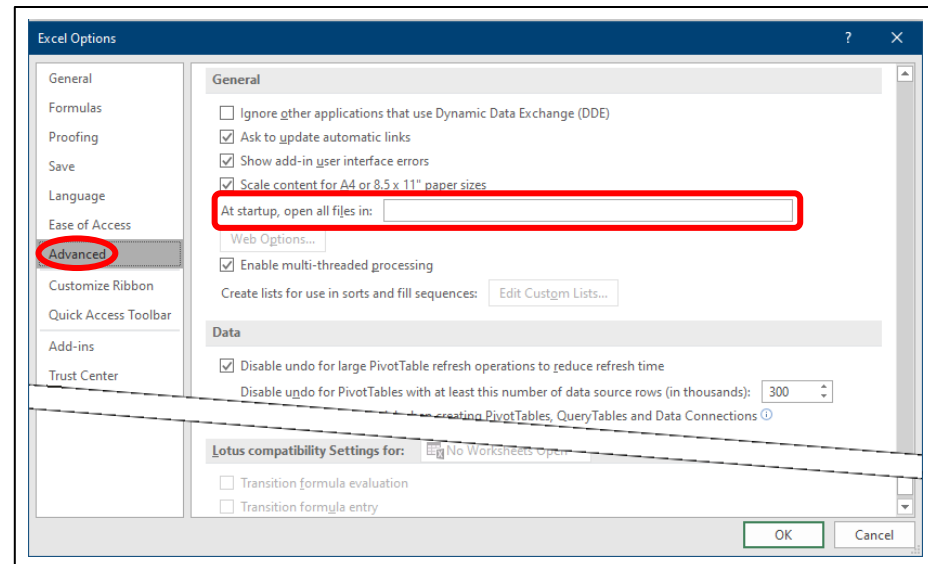


Figure 5. Excel Options Dialog Box – Advanced Panel

6. Select “Trust Center” in the left panel of the Excel Options dialog box and click on the Trust Center Settings... button (Figure 6).
7. Select “Macro Settings” in the left panel of the Trust Center dialog box (Figure 7). Click the radio button for “Enable all macros...” as shown.
8. Click OK to close the Trust Center dialog box.
9. Click OK to close the Excel Options dialog box.
10. Quit and Restart Excel

From now on, anytime you launch Excel, all the files in your XLStart folder will be opened automatically. This is very convenient for Add-ins you use all the time.

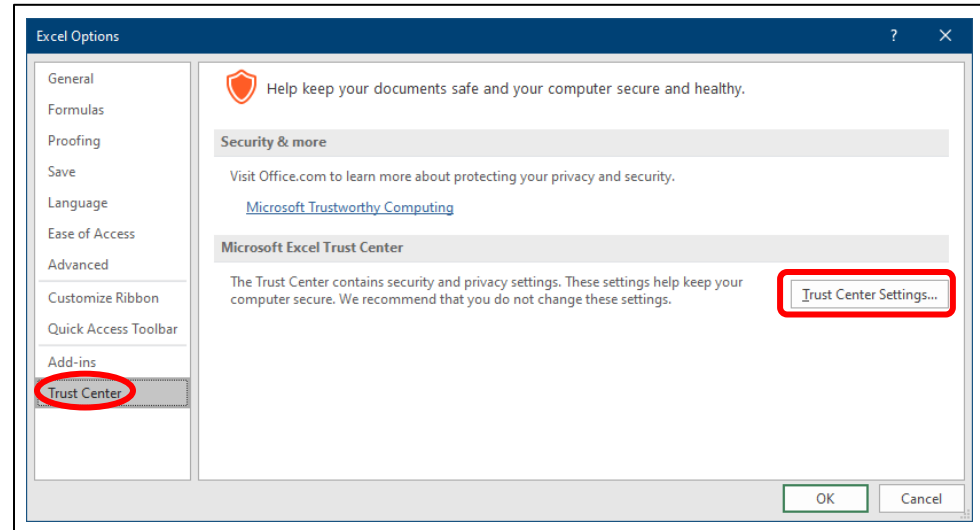


Figure 6. Excel Options Dialog Box – Trust Center Panel

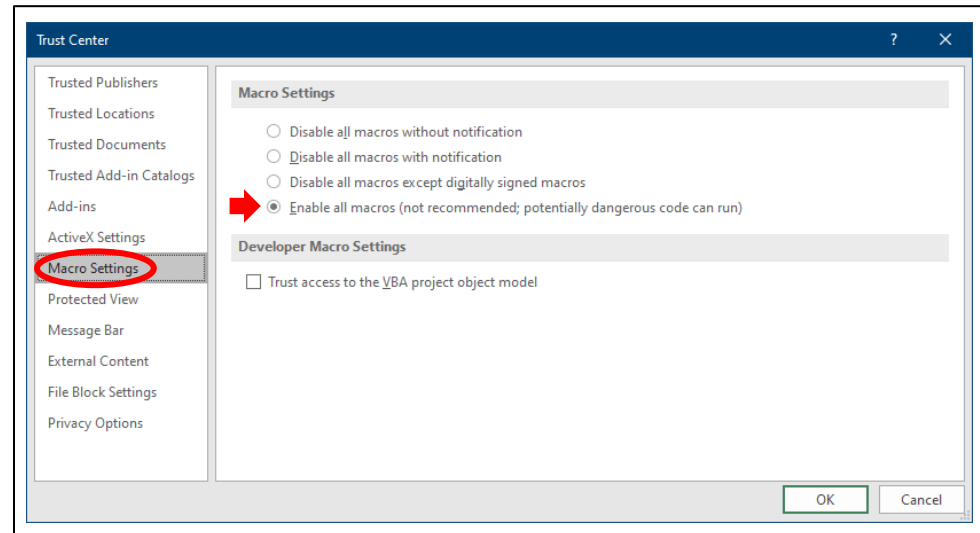


Figure 7. Trust Center Dialog Box – Macro Settings Panel